Office 8K User's Guide



THIS DEVICE COMPLIES WITH PART 15 OF THE FCC RULES. OPERATION IS SUBJECT TO THE FOLLOWING TWO CONDITIONS: (1) TH DEVICE MAY NOT CAUSE HARMFUL INTERFERENCE AND (2) THIS DEVICE MUST ACCEPT ANY INTERFERENCE RECEIVED, INCLUDIN INTERFERENCE THAT MAY CAUSE UNDESIRED OPERATION.

Federal Communications Commission Requirements

The equipment has been tested and found to comply with the limits for Class B Digital Device, pursuant to part 15 of the FCC Rules. These limits a designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate rad frequency energy and, if not installed and used in accordance with the instruction, may cause harmful interference to radio communication. However, the is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television receptio which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the followi measures:

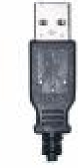
- Reorient of relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio / TV technician for help.

The changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

INTRODUCTION

CONGRATULATIONS ON YOUR PURCHASE! YOUR NEW RF-MOUSE OFFICE 8K IS EASY TO INSTALL AND OFFERS YOU A COUNTLESS OF USEFUL FEATURES. THE RADIO RECEIVER CAN BE CONVENIENTLY PLACED ANYWHERE TO GIVE YOU THE FREEDOM YOU NEED WHILE WORKING.

Connecting the RF-Mouse Receiver

The RF-Mouse receiver connects to your computer in the same way as a conventional mouse does; allowing you to place the receiver wherever is convenient on your desktop.

1. Locate an available USB mouse port on the back of your computer.
2. Insert the USB mouse port connector into the available computer USB port.

If you want to connect an USB mouse to your computer PS2 port, you must use a USB to PS2 adapter.

Installing the iOfficeWorks Software

If there're other mouse drivers installed on your computer, please have them uninstalled before you start the installation process. Also please be sure you have completed above hardware setup.

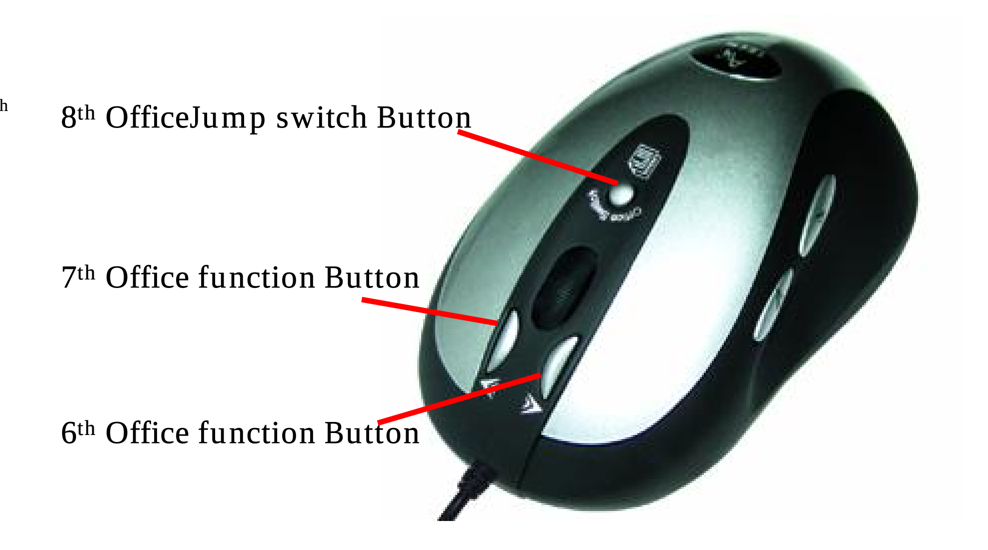
Windows 95/98/ME/2000/XP/NT4.0 installation (Note: the USB Device does not support Windows 95/NT4.0)

1. Insert the installation CD into your CD drive.
2. The "auto run" program will show you the installation screen.
3. Click on the "iOfficeWorks" to start the installation.
4. Follow the instructions on your screen to complete the installation



Why use iOfficeWorks

There are a total of 8 buttons on the Office 8K mouse. The 3rd Wheel button, 4th and 5th buttons are programmable with 54 shortcuts to make your daily repetitive works easier. Not only that, Office users will love the Office 8K RF-mouse and its iOfficeWorks program features. What makes this mouse different and unique from all other mice is its 6th, 7th and 8th buttons, which work as the Office commands set.



Office 6th,7th and 8th buttons

The 6th and 7th buttons located in front of the wheel are working as the coupling buttons with 24 various command set such as "OPEN, CLOSE"; "DELETE, REPLY", "ZOOM IN, ZOOM OUT"...etc. which may be easily changed by one clic on the 8th OfficeJump key.



24 various Office command sets

There are total of 24 Office command sets you can select according to your Office work needs.
To customize, open the Mouse Properties window and select the Office Buttons tab. Check up to 8 sets of command that you need to use often. Then Click "APPLY". After Office command sets screen has been completely setup, you can use the selected 8 sets of command by pressing the 8th OfficeJump key. Each time you press the OfficeJump switch key, there will be a small OfficeJump Menu appear right by your cursor.

Mouse Properties

Buttons | Pointers | Motion | Office-Button | Settings | Wheel | About

Swap Office-Button

8: Switch button

6/7: Office-Button

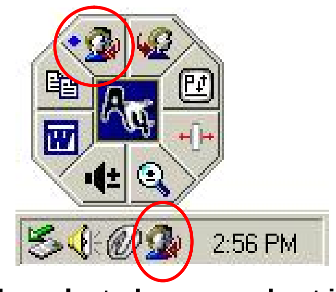
No.	Checked	Command	Command	No.	Checked	Command	Command
1	✓	Copy	Paste	10		Minimize	Restore
2		Delete	Cut	11		Prev.Document	Next Document
3		Undo	Redo	12		Page Down	Page Up
4		Select all	Copy	13		Home	End
5	✓	Delete	Reply all	14	✓	Scroll Left	Scroll Right
6		Delete	Reply	15	✓	Zoom In	Zoom Out
7	✓	Delete	Forward	16		Font +	Font -
8		New	Open	17		Eject CD	Close CD
9		Open	Close	18		Play	Stop
				19		Prev. Track	Next Track
				20	✓	Volume +	Volume-
				21		My Computer	My Documents
				22		IE	Outlook Express
				23	✓	Word	Excel
				24		Outlook	Power Point

OK | Cancel | Apply

OfficeJump Menu

You can select one out of eight office icons on the OfficeJump menu. The selected office icon will be marked with a blue diamond and will be able to use. It will remain unchanged until you change to another command. The OfficeJump Menu can be found in the Windows System Tray next to the clock to remind you the current activating office commands you have selected.

By clicking the A4 company logo, you can launch the 24 Office commands setup screen.



The selected command set icon will show in System Tray

Experience the Office 8K Mouse with different applications

When you are in Microsoft Outlook

After selected Office command set No.5 - Delete-Reply All. You can press 6th button to delete all garbage mail, or you can press 7th button to reply all. By using Office 8K Mouse, you can instantly read all your email messages and manage your outlook in a second.

Or you can select No.15 - Zoom In- \Zoom out to enlarge your email font size to match your eyesight needs



When you are in Microsoft Word

After selected Office Command set No.1 - Copy-Paste. You can adjust your paragraph length or edit sentences with simply two clicks. Instead of looking for copy icon and paste icon in the MS Word or Ctrl+C and Ctrl+V on the Keyboard. ***or you can select No.15 - Zoom In- \Zoom out to enlarge the page view size to match your eyesight needs.***

When you are in Microsoft Excel

After selected Office command set No.14 - Scroll left-Scroll right. You can edit your wide spreadsheet in a second with such a handful function

When you are in Photoshop, Illustrator, Pro-E or other applications

After selected Office Command Set No.15 - Zoom In- \Zoom out, you can enlarge or shrink the image size whether to do some editing to the image or just to view the image more clearly with just two clicks.

More than 100 useful applications are supported with our "Zoom in-Zoom out" command set

There are so many different computer applications that provides zoom in and out functions. However, each of these vario applications uses different ways to execute the Zoom function, which can be difficult to neither learn nor remember t proper way in performing the Zoom functions. Now, with A4 Tech Zoom in and out function, whether you are an Arti Designer or Office user, you can easily press the two zoom buttons to interactive with more than hundreds of applicatio We integrated and standardized different Zoom commands into our two office fingertips, and this function can be use in Windows applications that use Zoom-supported functions.

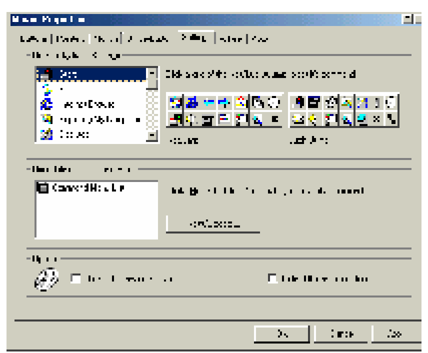
For more information please visit our website to check supported application list. If your favorite application does n appear on the list, please contact us through the URL: http://www.a4tech.com/EN/tellus.asp

We are more than happy to hear from you!



3rd wheel button - Net/LuckyJump Commands

To use the Net/LuckJump, you need to open the Mouse Properties window and select the Button tab. Then assign Net/LuckyJump in 3rd button command. You also can use "Setting" to update the command list of Net/LuckJump. Press the wheel button, it will show up NetJump or LuckyJump screen which shows 14 commonly used tasks as for convenient shortcut.





Programmable 3rd, 4th, and 5th buttons – 54 available shortcuts

Button assignment lists out of 54 available commands and settings for the 3rd, 4th and 5th keys which you can open many useful programs or execute the commands by one click on the button.

The default setting for the 4th and 5th buttons is Internet Explorer and Browser "Back" and "Forward" function.